

Seattle Port Commission: Audit Committee Meeting		Tuesday, June 12, 2012 9:00 a.m. – 11:00 a.m. Port of Seattle Headquarters, Pier 69, Commission Chambers	
Attendees: Commissioner Tom Albro Commissioner Bill Bryant Committee Public Member Christina Gehrke CEO Tay Yoshitani Staff: Tom Barnard, Policy Analyst, Port of Seattle Commission Katie Blair, Commission Records Specialist		Presenters: (in order of appearance) Joyce Kirangi, Director, Internal Audit Department Jack Hutchinson, Internal Audit Manager Ben Wolfgram, Audit Staff Brian Nancekivell, Audit Staff Tom Barnard, Commission Policy Analyst	
Agenda			
Category	Item	Presenter	
Minutes	Approval of Audit Committee minutes for May 15, 2012	Audit Committee	
External Audits	None		
<u>Lease and Concession Audits</u> *	<u>Airport Management Services</u> (Hudson News)	Joyce Kirangi, Director, Internal Audit Department Jack Hutchinson, Internal Audit Manager	
Operational Audits	Central Processing System	None	
	Comprehensive Operational Audit	None	
	Limited Operational Audit	<u>Resolution #3605</u> (Delegation of Authority)	Jack Hutchinson, Internal Audit Manager Ben Wolfgram, Internal Audit Staff
		<u>Corporate Cost Allocation</u>	Jack Hutchinson, Internal Audit Manager Brian Nancekivell, Audit Staff
	3 rd Party Audit	None	
Follow up Items	None		
Internal Audit Committee Items	Updated Look Ahead Calendar	Tom Barnard, Commission Policy Analyst	
Audit Work Plan	2012 Work Plan Status	Joyce Kirangi, Director, Internal Audit Department Jack Hutchinson, Internal Audit Manager	
New Business	None		

* Lease and Concession items will be reviewed only at Audit Committee request. This item will be reviewed.